



ORANGE TOWNSHIP PUBLIC SCHOOLS
PARK AVENUE SCHOOL
231 Park Avenue, Orange, New Jersey 07050
Tel: (973) 677-4124 Fax: (973) 414-6433
<http://orange.schoolwires.com/park/site/default.asp>

**Mr. Ronald Lee,
Superintendent of Schools**

**Dr. Myron Hackett
Principal**

**Ms. April Stokes
Assistant Principal**

**School Management/Leadership Team
September 15, 2018 and September 22, 2018
Minutes**

Members in Attendance

Cynthia Walker
Denise Harlem
Jessica Curran
Myron Hackett
Sandra Layton (Secretary)
Roshawna Cooper (Chair)
Keisha Ashe
Ms. Hall
Pat Hammond

Agenda

- 1.) 1:1 Chromebooks to the agenda (Dr.Harlem)
 - Consider develop a parent interest survey
 - Consider a \$100 deposit
 - Dr. Harlem will meet with middle school teachers
- 2.) Breakfast Duty
 - Allow kids to use the phones before the AM
 - Cooper will edit the Breakfast Expectation Document
 - Drop off will be in the front door
- 3.) Visitor Passes
 - All visitors should have a nametag with their destination
- 4.) School Dismissal
 - First graders will exit from the Kindergarten door

- Eliminate double/triple parking (cones?)
- Post rules on the front door
- Create a letter stating how the child gets home
- Bins out front with teacher signs and safety vest
- Ms. Stokes will create the teacher signs

4.) Safe Route

- PAS will start the safe route

5.) Data Warehouse

- Dr. Harlem will create a new document for this year
- Deadlines for submitting the data are TBA

6.) Bulletin Board Expectations

- Six times a year with a theme
- Consider prizes

7.) Open House

- Dr. Hackett will discuss new procedures with the parents for about an hour
- Parents will have 4-10 minute rotations
- Teachers need to create a slideshow that includes curriculum highlights, grading, homework, 72% & below forms
- Theme: Team Park Avenue

8.) Literary and Math Night

- Two separate events
- Invite the parents
- Will have a tech component

9.) Committees

- Public Relations: Harlem, Halligan, Layton, Raimondo, Beaghen, Versella, Berrio, Mills
- Student Support: Cruz, Ashe, Forbes, Carota, Park, Hall, Ceballos, Marin, Coles, Arbus, Jones, Travis
- Academic: Copper, Curran, Williams, Hall, Werbler, Walker, Mazzaro, Parziale, Mendonca, Ossai
- School Climate: Pearl, Perez, Roga, Lazistan, Keogh, Rembert, Miqueli, Critelli
- Wellness: Mckenna, Lewis, Douyon, Balios, Eloi
- Community: Hall, Martinelli, Rembert, Kemp, Ashe, Hammond
- Beautification: Luke, Zahir, Moinvil, Hena, Simon, Pierre, Farrar, Scott, Ward, Vital, Smith, Yates

10.) Bathroom Maintenance

- There are no garbage cans in the girls' bathrooms
- Bathrooms need to be equipped with paper towel dispensers

